

# Austin Highland Development Company

Name Of Community Applying For:

<b>FOR OFFICE USE ONLY</b>		
APT # _____	UNIT SIZE_ _____	MOVE-IN DATE: _____
SEC DEP AMOUNT \$ _____	PET DEP AMOUNT \$ _____	RENTAL AMOUNT \$ _____

## RENTAL APPLICATION

Please help us promptly process this application by clearly completing all of the required information on the front and back of this form.  
We are happy you have chosen our community for your new home.

### PLEASE PRINT

#### APPLICANT #1

NAME \_\_\_\_\_ BIRTH DATE: \_\_\_\_\_  
DRIVERS LICENSE # \_\_\_\_\_ DAY PHONE : (\_\_\_\_) \_\_\_\_\_  
SOCIAL SECURITY # \_\_\_\_\_ NIGHT PHONE:(\_\_\_\_) \_\_\_\_\_  
EMAIL ADDRESS \_\_\_\_\_

#### APPLICANT #2

NAME \_\_\_\_\_ BIRTH DATE: \_\_\_\_\_  
DRIVERS LICENSE # \_\_\_\_\_ DAY PHONE:(\_\_\_\_) \_\_\_\_\_  
SOCIAL SECURITY # \_\_\_\_\_ NIGHT PHONE:(\_\_\_\_) \_\_\_\_\_  
EMAIL ADDRESS \_\_\_\_\_

#### OTHER PERSONS TO OCCUPY APARTMENT (if any)

NAME \_\_\_\_\_ RELATION \_\_\_\_\_ BIRTH DATE \_\_\_\_\_  
NAME \_\_\_\_\_ RELATION \_\_\_\_\_ BIRTH DATE \_\_\_\_\_

#### PET (2) Cats allowed per unit with prior authorization from Management. Pet Deposits apply.

BREED \_\_\_\_\_ NAME \_\_\_\_\_ WEIGHT \_\_\_\_\_ AGE \_\_\_\_\_  
BREED \_\_\_\_\_ NAME \_\_\_\_\_ WEIGHT \_\_\_\_\_ AGE \_\_\_\_\_

#### TO NOTIFY IN CASE OF EMERGENCY

NAME \_\_\_\_\_ RELATION \_\_\_\_\_ PHONE (\_\_\_\_) \_\_\_\_\_  
ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

### PLEASE GIVE US YOUR RESIDENCE HISTORY FOR THE PAST 3 YEARS (Beginning with most current)

PRESENT ADDRESS (APPLICANT #1) \_\_\_\_\_ MONTHLY RENT: \_\_\_\_\_  
CITY, STATE, ZIP \_\_\_\_\_ LEASE END DATE: \_\_\_\_\_  
LANDLORDS NAME \_\_\_\_\_ PHONE (\_\_\_\_) \_\_\_\_\_

PREVIOUS ADDRESS (APPLICANT #1) \_\_\_\_\_ MONTHLY RENT:\$ \_\_\_\_\_  
CITY, STATE, ZIP \_\_\_\_\_ LEASE END DATE: \_\_\_\_\_  
LANDLORDS NAME \_\_\_\_\_ PHONE (\_\_\_\_) \_\_\_\_\_

PRESENT ADDRESS (APPLICANT #2) \_\_\_\_\_ MONTHLY RENT: \$ \_\_\_\_\_  
CITY, STATE, ZIP \_\_\_\_\_ LEASE END DATE: \_\_\_\_\_  
LANDLORDS NAME \_\_\_\_\_ PHONE (\_\_\_\_) \_\_\_\_\_

PREVIOUS ADDRESS (APPLICANT #2) \_\_\_\_\_ MONTHLY RENT: \$ \_\_\_\_\_  
CITY, STATE, ZIP \_\_\_\_\_ LEASE END DATE: \_\_\_\_\_  
LANDLORDS NAME \_\_\_\_\_ PHONE (\_\_\_\_) \_\_\_\_\_

### PLEASE GIVE YOUR EMPLOYMENT HISTORY INFORMATION

PRESENT EMPLOYER (APPLICANT #1) \_\_\_\_\_ POSITION \_\_\_\_\_  
ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_  
PHONE (\_\_\_\_) \_\_\_\_\_ FAX (\_\_\_\_) \_\_\_\_\_ STATUS:  FULL-TIME  PART TIME

STARTING DATE: \_\_\_\_\_ GROSS MONTHLY INCOME \$ \_\_\_\_\_ SUPERVISOR \_\_\_\_\_  
PREVIOUS EMPLOYER \_\_\_\_\_ LENGTH OF EMPLOYMENT? \_\_\_\_\_

PRESENT EMPLOYER (APPLICANT #2) \_\_\_\_\_ POSITION \_\_\_\_\_  
ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_  
PHONE (\_\_\_\_) \_\_\_\_\_ FAX # (\_\_\_\_) \_\_\_\_\_ STATUS:  FULL-TIME  PART TIME

STARTING DATE? \_\_\_\_\_ GROSS MONTHLY INCOME \$ \_\_\_\_\_ SUPERVISOR \_\_\_\_\_  
PREVIOUS EMPLOYER \_\_\_\_\_ LENGTH OF EMPLOYMENT? \_\_\_\_\_

#### IDENTIFY ANY OTHER SOURCES OF INCOME: NAME OF RECIPIENT \_\_\_\_\_

NAME OF SOURCE: \_\_\_\_\_  
PHONE (\_\_\_\_) \_\_\_\_\_ FAX # (\_\_\_\_) \_\_\_\_\_  
GROSS MONTHLY INCOME \$ \_\_\_\_\_ CONTACT PERSON \_\_\_\_\_

**BANK ACCOUNTS**

**APPLICANT #1:** BANK NAME \_\_\_\_\_ LOCATION (CITY/STATE) \_\_\_\_\_

ACCOUNT TYPE \_\_\_\_\_

**APPLICANT #2:** BANK NAME \_\_\_\_\_ LOCATION (CITY/STATE) \_\_\_\_\_

ACCOUNT TYPE \_\_\_\_\_

**PERSONAL REFERENCE**

**APPLICANT #1:** NAME \_\_\_\_\_ PHONE (\_\_\_\_) \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

**APPLICANT #2:** NAME \_\_\_\_\_ PHONE (\_\_\_\_) \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

**AUTOMOBILE INFORMATION**

MAKE \_\_\_\_\_ YEAR \_\_\_\_\_ COLOR \_\_\_\_\_ LICENSE PLATE # \_\_\_\_\_ STATE \_\_\_\_\_

MAKE \_\_\_\_\_ YEAR \_\_\_\_\_ COLOR \_\_\_\_\_ LICENSE PLATE # \_\_\_\_\_ STATE \_\_\_\_\_

**HAVE YOU OR CO-APPLICANT EVER:**

Been sued for non-payment of rent?  Yes  No

Been evicted or asked to move out?  Yes  No

Broken a Rental Agreement or Lease?  Yes  No

Been sued for damage to rental property?  Yes  No

Declared Bankruptcy?  Yes  No

**This Section Below To Be Filled Out By The Leasing Consultant.**

The applicant(s) applies for and offers to execute a Lease at \_\_\_\_\_ for a monthly rental amount of \$\_\_\_\_\_. Type of unit desired \_\_\_\_\_.

A security deposit in the amount of \$100.00 is submitted with this application for residency in the apartment unit Known as \_\_\_\_\_ with an intended date of occupancy date being \_\_\_\_\_, 20\_\_\_. Upon acceptance of this application by Lessor, the \$100.00 security deposit will be applied toward the full security.

If this application is declined by Lessor, for whatever reason, this \$100.00 will be refunded in full to applicant(s). Applicant(s) must notify Lessor within seventy-two (72) hours of submitting the rental application if they wish to withdraw application or Lessor will retain the full security deposit of \$100.00 as liquidated damages.

Applicant(s) understand and acknowledge that, as part of normal processing procedures, an investigative consumer report may be obtained, typically containing information as to my/our credit history and worthiness. An application fee of \$45.00 per applicant is submitted to cover Lessor's cost of procuring a consumer credit report, landlord references, employment verifications and other processing costs. If any additional fee is required for application processing, this fee is the responsibility of the applicant. Applicant must provide this additional fee to proceed with rental application processing. The application fee is not refundable under any circumstances.

THIS APPLICATION IS PRELIMINARY ONLY AND DOES NOT OBLIGATE OWNER AND/OR OWNER'S REPRESENTATIVE TO EXECUTE A LEASE OR DELIVER POSSESSION OF THE PROPOSED PREMISES.

APPLICANT REPRESENTS AND WARRANTS THAT ALL OF THE ABOVE STATEMENTS ARE TRUE AND COMPLETE AND HEREWITH AUTHORIZES VERIFICATION OF ABOVE INFORMATION, REFERENCES, AND CREDIT RECORDS. APPLICANT ACKNOWLEDGES THAT THE INCLUSION OF ANY FALSE INFORMATION HEREIN SHALL CONSTITUTE GROUNDS FOR REJECTION OF THIS OF THIS APPLICATION, TERMINATION OF ANY RENTAL AGREEMENT AND RIGHT OF OCCUPANCY, AND/OR FORFEITURE OF APPLICATION DEPOSITS.

\_\_\_\_\_  
**APPLICANT #1 Signature**

\_\_\_\_\_  
**DATE**

\_\_\_\_\_  
**APPLICANT #2 Signature**

\_\_\_\_\_  
**DATE**

\_\_\_\_\_  
**AGENT FOR AUSTIN HIGHLAND DEV. CO.**

\_\_\_\_\_  
**DATE**