

Property Management Company looking for a Part-Time Porter. Duties include but are not limited to the following;

- * Replacing Light Bulbs (Interior & Exterior Fixtures)
- * Removal & Disposal of Carpet/Pad
- * Completing minor Resident Service Requests
- * Assisting in Snow Removal
- * Assisting other employees as needed
- * Assisting in projects as needed
- * Run Errands as needed
- * Etc...

Candidates must be prompt, reliable, have good people/communication skills, be able to work well with others and have reliable transportation. A drug test, physical and background check will be required on any future employees.